

PART IV: SCOPE OF WORK

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TREES / SHRUBBERY

- The contractor will safely trim trees and remove branches identified.
- The contractor will safely cut back all shrubbery identified in the front, back and on both sides of the entire building. (Including the playground area if applicable)
- The contractor will spray trees (brush) & shrubbery solution around the entire building to prevent overgrowth of trees/ shrubberies.
- Service existing shrubbery, add mulch, flowering and extend brick barrier.
- Install Sod/Grass to the front area of school grounds.
- Mow, Edge, and Trim around the entire campus.
- Remove all weeds. (Including in parking lot pavements)
- Vendor will be responsible for the total completion of all services identified in this scope including clean up and removal of all debris. (*No Exceptions*)

The following scope describes the work requested to be completed at **Shady Grove, 5360 Shady Grove Rd, Memphis, TN 38120**. The contractor will furnish the labor and materials to complete in accordance with the above specification with the payment to be made upon completion and approval of the project. All material and work shall be guaranteed or warranted for a period of **(12) twelve months**, beginning on the approved/clearance date. This shall include all normal wear and tear and shall exclude any causes created by abnormal circumstances. All work is to be completed in a workmanlike manner, including tasks to be ecstatically sound. All surfaces shall be properly prepped for superior adherence and adequate bonding for a long-lasting finish, according to professional industry standards and practices. The awarded project is to be completed in 30 days (about 4 and a half weeks). If, for any reason or unforeseen circumstance, a written request for an extension must be submitted in writing 10 days (about 1 and a half weeks) prior to the 30-day deadline. NO EXCEPTION. ECH will review your request to determine if it is applicable.

- A representative of Early Childhood Facilities Maintenance must approve any altercations or deviations from the above scope. This agreement shall be followed by a signed addendum. The agreement is contingent upon

BID IDENTIFICATION SUBMITTAL FORM

(TO BE ATTACHED TO THE OUTSIDE OF THE BID PACKAGED)

IFB # 09232022MT**PROJECT TITLE:** Error! Reference source not found. **Shady Grove Exterior Landscaping Project****PROJECT LOCATION:** Error! Reference source not found.

State law requires that Contractors be properly licensed at the time of the Bid opening, Tennessee Code Annotated, §62-6-119. Failure to complete the Bid Identification Submittal Form and attached on the outside of each submitted bid package shall void such bid and such bid shall not be considered.

RESPONDENT IDENTIFICATION (PRIME CONTRACTOR)

Name of Company	
Address, City, State, Zip	
Authorized Representative	
Phone #, Fax #, Email	

TENNESSEE PRIME CONTRACTOR LICENSE INFORMATION

License Number	Expiration	Classification, applicable to project	Limitation

SUBCONTRACTORS TO BE USED ON THIS PROJECT: If work is required for Electrical, Plumbing, HVAC, or Geothermal, Masonry, list subcontractor(s) that will perform that work. If Prime Contractor will perform that work with Prime Contractor's own forces, fill in Prime Contractor's name as subcontractor. If there is no work in a category, write "None Required" in the space. If acceptance of alternate or combination of alternates changes subcontractor, so indicate. Provide State contractor license number, expiration date and applicable classifications for Prime Contractor and listed subcontractors. If value of subcontractor's work is such that no license is required, and subcontractor is unlicensed, fill in "N/A" in the license number column, but still fill in name. Please provide all names in the same style as used for licensing and other legal transactions, without embellishment.

	Name, Address, City, State, Zip	License			
		Number	Expiration	Classification	Limitation
Electrical					
Plumbing					
HVAC					
Geothermal					
Masonry					

SIGNATURE OF PERSON OR PERSONS LEGALLY AUTHORIZED TO SIGN CONTRACTS

X

APPENDIX C - DEBARMENT AFFIDAVIT
(TO BE SUBMITTED WITH BID)
IFB # 09232022MT

PROJECT TITLE: Error! Reference source not found.

PROJECT LOCATION/SCHOOL: 5360 Shady Grove Road; Memphis, TN 38120

_____, being first duly sworn deposes and says that he is an officer in the _____ and the party making a certain Bid or bid dated, _____ 20____, to Board of Education of Shelby County:

I further affirm that: Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any public entity, except as follows (list each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension):

I further affirm that:

- (1) The business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of; and
 - (2) The business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows (you must indicate the reasons why the affirmations cannot be given without qualification):
- _____
- _____

Signature of:

x _____
Bidder, if the bidder is an individual

x _____
Officer, if the bidder is a corporation

x _____
Partner, if the bidder is a partnership

Subscribed and sworn before me this _____ day of _____, 20____.

x _____ Notary Public

My commission expires: _____

APPENDIX E – PRICING CONFIRMATION
(TO BE SUBMITTED WITH BID)
IFB # 09232022MT

PROJECT TITLE: Error! Reference source not found.

PROJECT LOCATION/SCHOOL: 5360 Shady Grove Road; Memphis, TN 38120

CONTRACTOR NAME: _____

ADDRESS: _____

TO: BOARD OF EDUCATION OF SHELBY COUNTY

We propose to provide **Error! Reference source not found.** to the Board of Education of Shelby County in accordance with Scope of Work, General Terms and Conditions, and Special Terms and Conditions of **IFB # 09232022MT – Shady Grove Exterior Landscaping Project.**

Instructions:

Each vendor shall provide a fixed price for each cost item listed on the Bid Form. *Bidders must bid on all items listed or no bid.* Price shall be fixed for the initial contract award year(s).

The undersigned agrees to furnish all labor, materials, and services necessary to provide for **Shady Grove Exterior Landscaping Project** Board of Education of Shelby County in accordance with the attached specifications, and other related contract documentation.

Vendors must complete all cost items on the included Bid Form or insert NO BID

Name _____ **Title** _____

Signature _____ **Date** _____

Email Address _____